



Program Options:

John Wells' author visit is a no-cost school assembly. There is absolutely **no** requirement for **any** student to purchase a book; however, either purchasing the books as a school or allowing parents/guardians and their students the opportunity to purchase a book if they want makes it possible for this program to be provided at no (or a minimum) cost to the school. So, in order to sustain this free program, one of the following three options **must** be selected and agreed upon before the visit:

- **Option 1:** Send home Letter. **15-days** before the visit, John will provide a letter to send home, providing information to students, parents, and guardians about the visit and the prices of books. Students will have the option to preorder books or bring money to the book signing table, After the Q&A, and purchase a signed copy of the book.
- **Option 2) (Most Popular Choice)** Preorder. If students want to jump to the front of the line, they can preorder their books through the school. The school will collect the orders and the payment and submit it to me no less than **7-days** prior to my visit. Students will receive their books at the table.

*Note: Although students will still be able to purchase a book up to and after my visit, I will need to know the number of preorders at least **7-days** before my visit so that I can fulfill the orders. **One-week** before the visit an electronic invoice will be sent to the school to fulfill the payment.*

- **Option 3)** School Purchase. Some schools prefer to purchase books for their school. If a school would rather purchase copies of the books for their students ahead of time, I will arrange to have the books shipped directly to the school in time for the presentation and signing.

*Note: Regardless of the program option selected the school **must** send home the letter informing parents of the visit and the book signing. Additionally, because of the nature of this free visit an option **must** be selected within **15-days** prior to the visit. Multiple options can be selected. Please indicate below which option(s) best suites your school.*

Option selection

Signature

Date